



## **CEF 3                      CONSULTATION STATEMENT**

### **1. Introduction**

Repton and Milton, the villages that comprise Repton Parish, have a history of planning and community involvement. In 2001 the villages began a comprehensive consultation process funded by the Repton Village Society and Repton Parish Council (RPC), creating the Village Design Statement (VDS) in 2006, (CEF 9).

Repton Parish Council submitted its Neighbourhood Development Plan (NDP) using the Village Design Statement as a starting point (CEF 9), to the Local Planning Authority (South Derbyshire District Council, SDDC) in January 2017 for independent examination. SDDC responded in June 2017 with recommendations to improve the clarity of the Consultation Statement document. This revised version incorporates those recommendations. In addition, after the January 2017 examination, discussions took place between Repton Parish Council and SDDC to discuss the relationship between the NDP and SDDC Local Plan Part 2 (adopted in November 2017) as well as the National Planning Policy Framework (NPPF – revised in July 2018). In a meeting held in July 2018 it was decided that the NDP should be amended to reflect the changes in the local and national planning policy. This Consultation Statement written in January 2019 reflects those events.

This Consultation Statement complies with Regulation 15 of the Neighbourhood Plan Regulation and provides the response to Regulation 14 of the Neighbourhood Plan (pre-submission statutory consultation) and has been prepared by Repton Neighbourhood Plan Steering Group to fulfil the legal obligations as set out in the Neighbourhood Planning Regulations 2012.

Section 15(2) Part 5 of the Regulations sets out that a Consultation Statement should contain:

- a) Details of the persons and bodies who were consulted about the proposed Neighbourhood Development Plan (NDP)
- b) Explanation of how they were consulted
- c) Summary of the main issues and concerns raised by those consulted
- d) Description of how these issues and concerns were considered and, where necessary, how they were addressed

This Consultation Statement summarises all statutory consultations undertaken with all relevant statutory bodies, as well as non-statutory consultation with the local community. It includes how the main concerns raised were considered, and how they changed the NDP to reach the final version being submitted.

A Consultation Evidence File, which provides a record of all the consultation exercises, comments and feedback, is enclosed as detailed in CEF52.

In preparing the Repton Parish NDP the Working Group has consistently ensured that residents and other stakeholders, including Local Authorities, interest groups, businesses and statutory bodies, have been regularly consulted and their comments, where appropriate, have been incorporated into the plan as it has evolved. A consultation approach was agreed at the beginning of the process, including using a variety of approaches and mediums to ensure engagement with as many residents and other stakeholders as possible. The Working Group has also sought to ensure its work aligned with the SDDC Local Plan 1. Evidence of all consultations is provided in the Consultation Evidence File (CEF 52), which is also available to view on the Repton NDP website.

## **2. Consultation Process for Village Design Statement 2006 (CEF9)**

The Village Design Statement (VDS) (2001-2006) process involved a broad range of consultations including public and steering team meetings, questionnaires, publications in the Parish Magazine and posters around the village, as well as information given at Village Society Meetings and Parish Council Meetings. Over 100 households contributed to its development, and there were 69 responses to the questionnaire issued in May 2002. A Year 5 primary school class recorded a photography project on what they saw as the character of the village and the facilities they would like.

Each section of the draft VDS was based on the comments made in a Kick Off 'Post It' session (ideas written on post its and stuck to a board) and the responses to the questionnaire. The draft was finalised in October 2004, and over 100 copies distributed for comments. During this phase of consultation, thirty responses were received together with comments from SDDC on the 11<sup>th</sup> Feb 2005.

Draft 2 was finalised in May 2005. Contents of Draft 1 that covered areas outside the direct planning scope were included in a separate document. Over 100 copies were printed and distributed in Milton and Repton.

Final Draft : The comments on Draft 2 were limited and easily incorporated into the final draft, which was printed in 2006. Free copies were distributed to known contributors. The VDS was lodged with SDDC as a document to provide additional planning guidance.

The Village Design Statement, covering, transport, infrastructure, community amenities, housing etc., was recognised as a key background document to developing the Neighbourhood Development Plan.

Using the VDS as an initial basis, the following process was then followed.

## **3. Stage 1: Starting point**

In 2011 and 2013, questionnaires asking what residents most liked and disliked about Repton were distributed during the May Day Village Party (CEF 11). There was a general consensus; appreciating the heritage, countryside and community spirit but disliking the rising traffic levels and parking problems. These were community issues that had the potential to be addressed and Repton Parish Council (RPC) considered undertaking a Parish Plan. A public meeting was held in Repton Village Hall on 25<sup>th</sup> June 2013. Attendance of only 12 people was felt to be too low to move forward, but it was decided to keep the matter under review.

The matter was discussed informally by Parish Councillors in December 2014, and at the Parish Council meeting in 12 January 2015 it was agreed that a Neighbourhood Development Plan (NDP) was a more appropriate approach than a Parish Plan.

## **4. Stage 2: Setting up**

A Repton Parish NDP steering committee was established. (CEF 14). An explanation of the process appeared in the February 2015 Repton Parish Magazine within the RPC "Parish Jottings" with an invitation to "as many local residents as possible to participate, in order to ensure that all views are represented." (CEF 42)

A web site was set up in early February 2015 ( RPC 1863/15) accessed through a link from the Repton Village Website, with a (collective) email address routed through to the personal emails of the NDP Steering Committee members to enable those interested to become involved.

On 16 February 2015 a formal application to designate the whole of Repton Parish as a Neighbourhood Plan area was submitted to SDDC by Repton Parish Council (RPC) and a map posted on the RPC notice boards in Repton and Milton and on the website. The application was posted on the South Derbyshire District Council (SDDC) website on 26th February 2015.

To clarify the function of a Neighbourhood plan and to engage as many residents as possible, a colour double sided introductory leaflet (CEF 19) was distributed to all homes in the Parish during April 2015. It explained the Neighbourhood Planning process and invited people to a public meeting on 28 April 2015. Information was also included in the April 2015 Repton Parish Magazine (CEF 42).

The event was widely publicised to ensure a good attendance. The chair of the Steering Committee produced a PowerPoint presentation (CEF 20) that described the NDP process. This highlighted what a NDP could and could not do, and explained the process required. The audience of approximately 65 was briefed using the presentation material. People were asked to volunteer their support for particular tasks and leave their contact details. To assist this, a form was handed out (CEF 21).

The meeting produced a vigorous debate, with strong views being expressed that frequently focused on the negatives previously identified through the VDS (CEF 9) and Village Party questionnaire (CEF 11) and in comments to Repton Parish

Council. It was clear that large scale housing development was a particular issue, with the strain on over-stretched infrastructure, traffic and parking all being cited. This was unsurprising, given the extensive new housing developments taking place at the time in Repton. The chair sought to clarify that the NDP had no power or influence over currently existing planning applications or current housing developments. He made it clear that the NDP was a positive tool that could be used to shape the future development of the communities in various matters, not just housing.

Overall, the meeting confirmed Repton Parish Council's view, that there was a strong enough interest in the community to take an active role in the production of an NDP, with over 50 people volunteering to help.

Date/ Title of consultation	Consultation approach	How was this consultation publicised?	Who was engaged?	Outcomes
<p><b>NDP Introduction Event</b></p> <p>Parish 28<sup>th</sup> April 2015</p>	<p>Public meeting, held in Repton Village Hall to give information on Neighbourhood Plan.</p> <p>Talk, PowerPoint presentation. Discussion. Question &amp; answer session</p> <p>To put a working group together and to get volunteers.</p>	<p>Posters</p> <p>Parish magazine; which is delivered to every house.</p> <p>Leaflet drop to all homes in the Parish</p> <p>Web site</p>	<p>Approx. 65 residents from both Repton and Milton</p>	<p>Working group formed of c.10 members. c 50 volunteers offered to help with leaflet distribution and advertising. Some negative comments regarding the amount of work required and the perception of nothing will change.</p>

## 5. Stage 3: Planning the collection of information

The Repton Parish NDP began with a review of the findings from earlier consultations and issues brought to Repton Parish Council Meetings. These included the Village Design Statement (CEF 9) and consultations; a survey held at the annual village party in 2011 and 2013 (CEF 11) and comments that had been made to the Parish Council (CEF 12) including those obtained at the launch meeting of the Parish Plan in 2013 (CEF 19). Examples of issues included:

- repeated parking and road traffic issues
- amenities,
- preservation of particular pieces of land
- concern about new build properties
- seasonal flooding in parts of the village
- concern about changing nature of the villages

This gave the Working Group (CEF 14) a broad awareness of the types of issues that residents felt important, and they were used as the basis for further discussion and consultation throughout the NDP process. There was significant debate and continued testing around both the themes and the links back to previous comments and issues. The main issues that arose during the preliminary stakeholder engagement exercise in the lead up to the preparation of the questionnaire (CEF 25), and ultimately the Pre Submission NDP and its subsequent statutory consultation, can be summarised as the need to:

- Protect the rural character of the Parish and maintain the independent identity and separation of the two village communities and open nature of approaches to each.
- Protect open spaces and the skyline, in particular where it would impact views of the surrounding landscape.
- Maintain naturalistic planting, footpaths, habitats and trees both for the benefit of the environment and the community.
- Deliver appropriately sized developments retaining the local character through use of local & relevant materials and naming related to the history of the immediate locality.
- Accommodation at The Dales and provision for the elderly & affordable housing with priority given to local people.
- Recognise and provide for increases in traffic, parking, demand on services and amenities.

Over several meetings, and with literature reviews and research by the Working Group to complement direct engagement, the following headings for the sections of the plan (themes) were agreed:

1. Housing
2. Environment
3. Amenities and Services
4. Community, Leisure & Employment
5. Travel & Transport

Consideration was then given as to the best way to consult with residents:

Alongside consultations with village societies and groups (CEF 16), open meetings (CEF 3, CEF 19, CEF 36, CEF 37, CEF 40, CEF41), leaflets (CEF 19, CEF 23, CEF 25, CEF 36, CEF 39), and Parish Magazine (CEF 42), it was decided that to ensure the NDP reflected the opinions of the whole local community, all households in the Parish should receive a questionnaire. Quantitative and qualitative survey techniques and question styles were investigated. Informal engagement meetings with key groups in the village such as the WI and History Society were held to test ideas. A significant effort went in to the questionnaire design; balancing the need to recognise what had already been said whilst not unduly constricting the scope, limiting bias and avoiding leading questions, creating open and closed questions, ensuring it was easily understood and not open to misinterpretation. The questionnaire was designed under each heading with both structured tick-box

questions and the opportunity for comments. It was trialled with the Working Group and volunteers of different ages and gender.

The Working Group continued to meet monthly and own a time line (CEF 13) which was periodically revised according to progress and events. Notes were issued from each meeting, summarized and distributed to the Working Group (CEF 15), and reported to the Parish Council (CEF 12).

## 6. Stage 4: Collecting the information

A questionnaire was delivered to every household in Repton and Milton, it was also available in shops and the post office. It could be returned to the shops or Post Office, or in a supplied reply paid pre-addressed envelope. It was also available to be completed on line.

Date/ Title of consultation	Consultation approach	How was this consultation publicised?	Who was engaged?	Outcomes
<p><b>Questionnaire of Whole Parish</b></p> <p>September and October 2015</p>	<p>Questionnaire to all residences and business premises.</p> <p>Both closed and open questions. (CEF 25)</p> <p>Questions based on Repton Village Design (CEF 9) Statement and information gained at public meeting in the April.</p> <p>Consultation with Repton Village Society.</p> <p>Hard copy delivered by hand with Parish magazine.</p> <p>Stamped addressed envelope provided.</p> <p>Questionnaires available at shops and Post Office.</p>	<p>Posters</p> <p>Notices at the entrances to the villages</p> <p>Drop in sessions</p> <p>Parish Magazine</p> <p>Societies &amp; groups, young and old</p> <p>Web site</p> <p>Facebook</p> <p>Twitter</p>	<p>All residents in both Repton and Milton.</p> <p>Ensure all age groups represented.</p>	<p>646 completed questionnaire forms many containing comments</p>

	Also drop off points.  On line access			
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**Drop-in Events were held in both Repton and Milton to enable questions to be asked and for extra questionnaires to be completed.**

<b>Date/ Title of consultation</b>	<b>Consultation approach</b>	<b>How was this consultation publicised?</b>	<b>Who was engaged?</b>	<b>Outcomes</b>
<p><b>Drop in Events</b></p> <p><b>Repton</b> 10<sup>th</sup> October 2015</p> <p>25<sup>th</sup> October 2015</p> <p><b>Milton</b> 15<sup>th</sup> October 2015</p>	<p>Drop in sessions (CEF36, CEF37)</p> <p>Questionnaires</p> <p>Working Group to answer questions</p> <p>Display of information</p> <p>'Post-It' stickers to elicit views</p> <p>Assistance offered to those with disabilities</p>	<p>Posters</p> <p>Parish magazine</p> <p>Web site</p> <p>Facebook</p> <p>Twitter</p> <p>Information given to societies</p>	<p>100 residents from both Repton and Milton</p>	<p>Questionnaires were completed at the time and extra ones taken away.</p> <p>'Post-Its' were used to express views and these were collated and helped understanding of the issues.</p> <p>Discussions and arguments ensued.</p> <p>There were difficulties in that there was strong feeling regarding traffic issues that were outside the NDP remit and some residents felt that whatever views they expressed were not taken into account by planners.</p> <p>Some who attended the second session, said that they had been encouraged by those who attended the first.</p>

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To ensure as many opinion could be gathered as possible, groups, societies and business were also approached separately.

Date/ Title of consultation	Consultation approach	How was this consultation publicised?	Who was engaged?	Outcomes
<p><b>Targeted Business and Community Group Engagement</b></p> <p>Repton September to December 2015</p>	<p>Either interview or questionnaire to businesses.</p> <p>Meeting with pupils from Repton Primary school. Interview with organiser of scouts.</p> <p>Meeting with Repton Cubs to explain questionnaire and ask them to complete it.</p> <p>Discussion with Repton Luncheon Club and Evergreens</p>	<p>Individual approach by members of the working group</p>	<p>Repton School the largest employer gave an in depth interview. (CEF 34)</p> <p>Smaller businesses either completed the questionnaire or gave brief responses. (CEF 33)</p> <p>Year 5 From primary school. (CEF 35)</p> <p>20 cubs aged 8-10</p> <p>Older members of the community</p>	<p>Except for Repton School, most business owners, and also many of their clientele, lived outside the Parish and therefore had little to say. This was disappointing.</p> <p>The children were very forthcoming regarding their views regarding facilities they felt were important.</p> <p>The Cubs views were similar to those from the primary school.-</p> <p>The discussions raised questions regarding support for the elderly and worry about having to leave the villages when needing sheltered accommodation.</p>

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## 7. Stage 5: Analysing survey results

Following detailed consultation with local residents and interest groups (CEF 16), and having gathered a range of evidence to support the various topics to be covered within the Neighbourhood Development Plan, the questionnaire survey data was analysed with an objective to develop draft policy options.

All the survey results were independently collated by volunteers from Repton School and recorded into a spreadsheet. The comments were also recorded, tracked by questionnaire and question and were noted in a separate, but linkable spreadsheet (CEF 28, CEF 29). These results were published in coloured graphic formats in the Parish Magazine (CEF 30) and on the website.

It was decided to continue the consultation process by making the community aware of the results of the survey. This involved showing the public the analysed results of the questionnaire. An opportunity was taken to do this in the form of a drop-in session at Repton village hall, 18 January 2016. This event was organised by SDDC in order for them to consult on Local Plan Part 2, but permission was gained to also show the community the information related to the Neighbourhood Plan. In addition the same information was published as a colour spread in the parish magazine in March 2016 (CEF 30).

<b>Date/ Title of consultation</b>	<b>Consultation approach</b>	<b>How was this consultation publicised?</b>	<b>Who was engaged?</b>	<b>Outcomes</b>
<b>Drop-In Feedback Event in Parish</b> 18 <sup>th</sup> January 2016	Results of questionnaire displayed in Repton Village Hall.  Working group to answer questions  Display of information  'Post-It' stickers to elicit views	Posters  Parish magazine  Web site  Facebook  Twitter  Societies/ groups	Residents from within the Parish	Approximately 100 people attended and gave positive feedback.
<b>Publication of Survey Results</b>  <b>Parish</b> March 2016	Results of questionnaire published in Parish Magazine (CEF 30)  Website	Informed in article the previous month	Available to all residents	Some comments received, mostly positive. Discussed at meetings of some societies, Repton Village Society,

	Facebook Explanation of next steps			Repton Village History Group, Repton Women's Institute, St Wystan's PCC.
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## 8. Stage 6: Development of the draft plan, consultation and evaluation of feedback

This stage was to take the results of the questionnaire, as well as the information collected in the previous stages of the process, to develop the draft Neighbourhood Plan, including policies, that could be viewed by and commented on by the public. These policy options were developed further through consideration of strategic documents and discussions with relevant groups and statutory bodies.

Five sub groups within the Working Group were established to analyse the data and its conclusions (CEF 28). They reviewed both the quantitative and qualitative information (CEF 29), cross referenced with both historic issues and emerging new issues. It was important that the policies drafted would reflect the community input, meet policy guidelines and be consistent with other regulations and pertinent documents. From this, drafts were brought to the Working Group to document a set of proposed policies for further discussion and consultation (CEF 15). Concurrent with this, other members of the Working Group produced a draft outline Neighbourhood Plan document with table of contents, relevant references etc. ready to receive the inputs from the sub-groups at the appropriate time.

Engagement with SDDC in face-to-face sessions and by email, resulted in some refinement of the policies, particularly the specifics of what constituted large-scale development and the limits of the remit of the NDP in the area of transport policy. (CEF 44).

Once the pre-submission draft was produced and agreed by the members of the Working group, it was decided to move to the next stage of the consultation process. This involved making the plan public and eliciting comments. In order for this to be effective, the Neighbourhood Plan was published on-line on 15<sup>th</sup> February 2016 and drop-in events (CEF 38, CEF 39, CEF 40, CEF 41) were also held in both Repton and Milton during June 2016. Along with the draft plan, the analysed results of the questionnaire were provided, to show the evidence that had led to the creation of the policies.

Both drop-in sessions were well supported and comments were obtained via the feedback forms provided.

The working group checked through the information on the feedback forms and comments made at the drop-in events and compared that with discussions involving local groups and societies. The majority of the feedback was supportive and agreed with the policies. (~95%). Comments made regarding traffic and new houses were

either outside the remit of the NDP or contrary to Local Plan 1. Minor alterations were made to strengthen the policies and second Drop in Events were organised.

Date/ Title of consultation	Consultation approach	How was this consultation publicised?	Who was engaged?	Outcomes
<p><b>Presentation of Policy Options at Drop-In Events</b></p> <p><b>Repton</b> 28<sup>th</sup> June</p> <p><b>Milton</b> 29<sup>th</sup> June 2016</p>	<p>Consultations on draft policies in Repton and Milton Village Halls</p> <p>Copies of draft policies</p> <p>Questionnaire results</p> <p>Working group to answer questions</p> <p>Display of information</p> <p>Comment sheets to elicit views</p>	<p>Posters</p> <p>Parish magazine</p> <p>Web site</p> <p>Facebook</p> <p>Twitter</p> <p>Societies/ groups</p>	<p>110 residents from within the Parish</p>	<p>73 questionnaires were completed in Repton and 47 in Milton. These were used for feedback information and to monitor attendance. There was 90-95% agreement with the policies, particularly those regarding the parish boundary, the number of houses to be built, and residential provision for the elderly. There was unhappiness at the limited policies concerning the traffic.</p>
<p><b>Ongoing consultation</b></p> <p><b>Parish</b> June – August 2016</p>	<p>Web site</p> <p>Facebook</p> <p>Twitter</p> <p>Opportunity to comment on draft policies</p>	<p>Parish magazine</p> <p>Parish jottings</p>	<p>Residents from within the Parish</p>	<p>Very few posted any comments.</p>

**Additional Comment:** At both the Repton and Milton drop-in events, many people took the opportunity to comment. Overwhelmingly the comments were in support of and reinforcing the policy drafts rather than contradicting them. It is interesting to note that even though people agreed with policies they still felt the need to make independent comments to support these.

### Milton Drop-In Response Summary

	Housing	Open Spaces/Environment	Amenities/Services	Community/Leisure/Employment	Travel / Transport
Agree	44	46	45	42	41
Disagree	2	1	2	2	3
No box ticked	1	0	0	3	3

### Repton Drop-In Response Summary

	Housing	Open Spaces/Environment	Amenities/Services	Community/Leisure/Employment	Travel / Transport
Agree	63	67	64	67	64
Disagree	6	3	3	4	2

On completion of this consultation phase, the NDP continued to be refined to improve the structure and clarity but major changes to the policies were not required (see subsequent sections of this document).

## 9. Stage 7: On-going consultation with public and statutory bodies

In addition to the engagement and consultation exercises with the community set out in the sections above, the NDP Working Group consulted with statutory bodies from an early stage (CEF 44; CEF 47; CEF 48). The full responses received from statutory consultees are found in CEF 47.

A summary of consultations held between the Working Group and South Derbyshire District Council (SDDC) is contained in CEF 43.

At an early stage of the consultation the NDP Working Group made a request to Ian Hey of SDDC to have a stand at the SDDC public consultation into Local Plan Part 2, held in Repton Village Hall on the 18<sup>th</sup> January 2016. This request was granted.

On the 21<sup>st</sup> January 2016 survey response “pie charts” were sent to SDDC to give them an idea of the issues raised and to help avoid any potential conflicts.

During the early stages of determining the policies to be included within the NDP, the SDDC Local Plan Part 1, which was close to being adopted, was consulted. Direct comparison of the two documents established that in general the Draft NDP was not in conflict with Local Plan Part 1.

SDDC Local Plan Part 1 was adopted formally on the 13<sup>th</sup> June 2016. SDDC confirmed at a meeting held on the 14<sup>th</sup> June 2016 with representatives of the NDP Working Group that, apart from a few minor alterations to wording of the NDP Draft

Policies, the NDP was aligned with Local Plan Part 1. Further discussion concentrated on suggestions and comments made by SDDC and how those could be accommodated, whilst still representing the wishes of the residents of the Parish of Repton, expressed through responses to the questionnaire and additional comments received.

At the time of the meeting with SDDC, Local Plan Part 2 initial consultation was complete and it was evident, that similar to Local Plan Part 1, in general the Draft NDP was not in conflict with the 1<sup>st</sup> Draft of Local Plan Part 2. However, it became evident during the course of the meeting that a second consultation period for the 2<sup>nd</sup> Draft of Local Plan Part 2 was imminent and it became apparent that a conflict between the Policies of the NDP and SDDC Local Plan Part 2 (Second Draft) existed. SDDC explained that the Settlement Boundary for Repton had been altered from that encompassing the developments identified in Local Plan Part 1 and the first draft of Local Plan Part 2. It was made clear by SDDC that the reason for this was a developer driven suggestion for a development of up to 50 residential properties on land off Milton Road and to the rear of Burdett Way, which SDDC were in favour of including in Part 2.

The timescale for the Local Plan Part 2 (Second Draft) consultation (Repton Village Hall 22<sup>nd</sup> June 2016) was very short and it was felt by the NDP Working Group that for that reason and general lack of publicity that it would be poorly attended (which proved correct). It was suggested by the NDP Working Group in the interests of co-operation, that SDDC be invited to have a presence at the NDP Drop-in events to be held on 28<sup>th</sup> June 2016 (Repton Village Hall) and 29<sup>th</sup> June 2016 (Milton Village Hall). These had been extensively advertised within the Parish of Repton and would provide a more robust platform for consultation. At the drop-in events Local Plan Part 2 information was displayed alongside the NDP Draft Policies with a representative of SDDC in attendance throughout both events. Residents were encouraged to comment on the second Draft of Local Plan part 2 and many did, providing little support for extension of the settlement boundary. (CEF 41)

On the 16<sup>th</sup> July 2016 by e-mail the NDP Working Group confirmed to SDDC that a conflict between Local Plan Part 2 and the NDP existed. A further meeting was held with SDDC on the 10<sup>th</sup> August 2016. At this meeting the NDP Working Group informed SDDC that the extensive survey had been carried out based upon the Local Plan Part 1 development proposal and its associated effect on the settlement boundary, and confirmed the overwhelming wish of the residents of the Parish of Repton for NO extension of the settlement boundary. The NDP Working Group felt that the NDP process should continue with the clear understanding that there was an unresolved conflict between the NDP and SDDC Local Plan part 2. However, in the period between the first meeting between the NDP Working Group and SDDC and the second meeting, SDDC had met with representatives of the landowner and agreed some elements of a compromise, in that the residential units proposed would be reduced to 25 and that no development should take place above the line of the existing public footpath. The NDP Working Group categorically stated to SDDC that they had no mandate to accept any alteration to the settlement boundary as this would not be in accordance with the clear wishes of the residents of the Parish of Repton expressed in the survey and comments received after the second round of NDP drop-in events.

Since August 2016 the NDP has continued to develop and SDDC have been kept fully informed of progress and supplied regularly with “draft” copies of the NDP as and when available. The NDP documentation, including the completed plan, the Consultation Statement, and the map of the area covered by the NDP, were formally submitted to SDDC. This occurred on 1<sup>st</sup> February 2017, with SDDC acknowledging receipt of the documents. Subsequently SDDC provided suggestions on how to improve the clarity of the Consultation Statement. These have been incorporated into this version.

Aligned with the approach to engage with SDDC, members of the NDP Working Group and Repton Parish council attended the meeting arranged by the Government Inspector of Local Plan Part 2, to understand and consider comments on that document. This occurred in Swadlincote on 25<sup>th</sup> and 26<sup>th</sup> April 2017. The Inspector’s letter and associated major and minor modifications was made available during June 2017. From this it was apparent that Repton Parish Council’s and the NDP Working Group’s concerns over the boundary extension near Milton Road had not been accepted. The Local Plan Part 2 was formally adopted in November 2017.

As part of engagement process, SDDC consulted with Derbyshire County Council and a copy of their response is included in CEF 44.

SDDC have also undertaken a Strategic Environmental Assessment (SEA). The screening confirms that a Strategic Environmental Assessment is not required for the Parish of Repton Neighbourhood Development Plan. The screening was submitted to the statutory environmental bodies (English Heritage, Natural England and the Environment Agency), see CEF 47.

A Habitat Regulation’s Assessment (HRA) screening was also undertaken by South Derbyshire District Council. The screening exercise concluded that there were no European sites that would be affected by the proposals within the Parish of Repton Neighbourhood Development Plan, see CEF 47.

## **10. Statutory Consultation**

It should be recognised that statutory consultation in accordance with regulation 14 has occurred twice, once in 2017 and once in 2018/2019, see introduction for details. In both cases the NDP was publicised for a period of at least 6 weeks by Repton Parish Council. As stated previously, the second consultation was required to reflect the amendments needed to align the NDP with the Local Plan and NPPF.

2017 Consultation:

The Repton Parish Neighbourhood Development Plan was published on 1<sup>st</sup> February 2017 and made available at the Village Website:  
[http://www.reptonvillage.org.uk/n\\_p/np\\_home.html](http://www.reptonvillage.org.uk/n_p/np_home.html)

Locations where this document (pre-submission draft 1 – version 24) were made available were:

<b>Location</b>	<b>Available Date</b>	<b>Comments</b>
Statutory Consultees SDDC	1 <sup>st</sup> February 2017	On line
Village Website	1 <sup>st</sup> February 2017	On line through link
Parish Council Office	1 <sup>st</sup> February 2017	Paper copy
Village venue - Post Office	1 <sup>st</sup> February 2017	Paper copy
Parish Magazine Notice	February 2017 March 2017	Consultation information Consultation reminder
Statutory Consultees SDDC	1 <sup>st</sup> February 2017	On line
Village Website	1 <sup>st</sup> February 2017	On line through link

Following this consultation, certain changes were made, see section 11 for details. It should be noted that SDDC also publicised the NDP on their website for a period of at least 6 weeks, in accordance with regulation 16 requirements.

2018/2019 Consultation:

As explained earlier in the introduction, it was agreed between Repton Parish Council and SDDC that the NDP should be amended, although it had already undergone formal examination. This specifically affected policy H1, the limits of development, but care was also taken to incorporate all the comments from the January 2017 examination. After a version of the NDP had been produced that satisfied Repton Parish Council and SDDC, a further formal consultation was undertaken.

Once again this pre-submission draft of the NDP (version 27) was made available at the following locations:

<b>Location</b>	<b>Available Date</b>	<b>Comments</b>
SDDC Website	11th Nov 2018 to 6th Jan 2019	On line, link to document
SDDC Offices	11th Nov 2018 to 6th Jan 2019	Paper copy
Village Website	11th Nov 2018 to 6th Jan 2019	On line, link to document
Parish Council Office	11th Nov 2018 to 6th Jan 2019	Paper copy
Parish Council Website	11th Nov 2018 to 6th Jan 2019	On line, link to document
Etwall Library	11th Nov 2018 to 6th Jan 2019	Paper copy
Parish Magazine Notice	December 2018 edition	Consultation information Consultation reminder
Twitter	11 Nov 2018	Consultation information Consultation reminder
Facebook	11 Nov 2018	Consultation information Consultation reminder

## **11. Outcome of Statutory Consultation**

2017 Consultation:

The community and public body consultations on the pre-submission draft did not result in significant alterations being required to the NDP (CEF51b).

Two policies were changed as a result of the consultation on the pre-submission draft NDP, see CEF 53a for details:

H1 – The limits of development. The settlement boundary was amended to include the housing development for 25 homes on the land adjacent to Milton Road and Burdett Way. The planning application had been approved by SDDC and the land below the footpath designated to be built on.

OS2 – The policy was amended to include a reference to the landscape survey (CEF6).

This allowed the document to transition from the pre-submission draft to the final version submitted to SDDC on 9<sup>th</sup> May 2017. As stated in the introduction, in June 2017 SDDC responded with suggestions on how the clarity of the Consultation Statement could be improved. A version, submitted to SDDC in July 2017, reflected those suggestions.

Following this, a successful formal examination took place. Subsequent to this it was decided a further revision to the NDP was required, resulting in another consultation.

2018/2019 Consultation:

The NDP has been changed to incorporate the comments made by the examiner in March 2018. In general the amendments relate to including clearer maps and the specific wording to certain policies. All these changes were included in the version 27 pre-submission draft publicised during November and December 2018 and the start of January 2019.

Four comments were received during the publicity period. These have been considered as to whether they justify any changes in the NDP. Detail is provided in CEF51b.

After due consideration, Repton Parish Council does not believe the comments received justify a change to NDP. On that basis, the version 27 draft is submitted to SDDC, the Local Planning Authority, for them to publicise the NDP as required by Regulation 16.

## **12. Consultation approaches**

The objective of the Working Group has been to consult extensively and meaningfully with the community, businesses and local organisations on a wide range of issues that influence the wellbeing of people living in the parish, alongside supporting the character and sustainability of the two villages into the future. The consultation approaches selected at each stage considered amongst other factors; convenience for residents, different aspects of village life, and the opportunity for as many opinions as possible to be collected (ref CEF 49 and CEF 50).

Early on we recognised that many of the societies were targeted towards the younger (Messy Church, cubs, brownies etc) and older (WI, Evergreens, Luncheon club) populations, and that many residents between 30 & 55 years of age are working, Repton and Milton being commuter villages. We therefore decided that the website, Facebook and Twitter would be important tools for contacting the working population. Finally, by hand delivering documents to all households including remoter farms and country properties, we ensured we contacted all parishioners at key points in the consultation process.

Engagement of residents and key community representatives was important from the outset of the process. Throughout, literature and progress updates have been widely available, on the website, at local shops and businesses, in the Parish Magazine and on notice boards. During the development of the final NDP we also consulted adjoining parishes and key community stakeholders.

#### **4.1 Parish Council meetings.** (CEF 12)

The NDP featured as a standard agenda item at all Council meetings. Councillors were able to ask questions and seek further information. These meetings are open to the public and the minutes are published on the RPC website.

#### **4.2 NDP website.** ([http://www.reptonvillage.org.uk/n\\_p/np\\_home.html](http://www.reptonvillage.org.uk/n_p/np_home.html))

A major resource for communicating information, background evidence and supporting key documents has been through the village website. It includes materials and information on all consultations, along with summary findings from all past consultations including the results of the NDP Questionnaire. Responses to the survey questionnaire (CEF25) could also be made on line. Details of all documents as they evolved, have been available for viewing and comments. Although the website is not interactive, details were given on how to contact the steering committee.

#### **4.3 Facebook page.** (<https://www.facebook.com/ReptonPlan-593651984071472/>)

A Facebook page was established early on in the process (June 2015) to help to attract interest in the plan (particularly interest from younger members of the community). The Facebook page received over 170 likes and was updated regularly with appropriate NDP information and interesting articles. The NDP Facebook posts were also shared on other local Facebook pages e.g. RPC.

<https://www.facebook.com/Repton-Parish-Council-644128622364423/>

#### **4.4 E-mail.**

The Working Group used email for information sharing and dissemination. They also engaged the support of volunteers with wider communication networks to help disseminate information about the NDP and pending consultations.

#### **4.5 Notices/ posters.** (CEF 19; CEF24; CEF 27; CEF 36; CEF 38; CEF39)

Notices and posters were a regular means of communication. Use was made of the two Parish Council notice boards, retail outlets, Village Halls, churches, pubs, and temporary signs at the entrances to the villages.

#### **4.6 Parish Magazine.** (CEF 42)

The Working Group decided to maximize the opportunities to publicise information and future consultations through the monthly Parish Magazine. This is highly effective, as a copy is hand delivered to every household in the Parish.

#### **4.7 Leafleting.** (CEF 19; CEF 23; CEF 25; CEF 39)

At key consultation stages of the Plan (i.e. the launch event, consultation feedback event and options consultation event), leafleting was undertaken with the help of community volunteers. These were either hand delivered separately or with the Parish Magazine.

#### **4.8 Survey/Questionnaire** ( CEF 10; CEF 11; CEF 21; CEF 25; CEF 33; CEF 37; CEF 41 )

A detailed survey of views and preferences in relation to all NDP draft objectives was conducted by the working Group. Open and closed questions were used to gain community feedback on the issues to be addressed and to help shape the options to be included in the final draft plan. This survey questionnaire, made available in hard copy to all homes and businesses in Repton Parish, and online, was central to a community-wide consultation. It ensured that all residents and businesses were given the opportunity to have their input to the NDP.

#### **4.9 Organisations** (CEF 16)

Volunteers from the working group met with clubs and societies in the villages at different times to discuss the scope of the plan; how to ensure the working group received their views, information on the survey, information on the results and to publicise consultations. Representatives from these groups also discussed the NDP with their members and fed back information to the working group.

#### **4.10 Public Meetings** (CEF 19; CEF 36;37; CEF 40;41)

A number of meetings including broad consultations were held in both village halls. The details of each of these is contained in other sections of this Consultation Statement.

#### **4.11 Meetings with SDDC** (CEF 43)

Several meetings have taken place with SDDC representatives. Full details are given in CEF 43.

## **13. Consultancy support & engagement**

While there was a broad range of different professional experience in the volunteer Working Group, none of the members had experience of producing Neighbourhood Plans. Rural Action Derbyshire was approached and Joe Dugdale attended relevant meetings (CEF 15) and commented on draft plans and policies.

Local charities and organisations with possible interests or perspectives have also been invited to the meetings including Kerrie Fletcher from CVS in Burton on Trent.

We were advised by SDDC that it would be beneficial to have survey work carried out by a reputable landscape surveyor /architect, to provide support for designating specific views and open spaces for protection. Volunteer photographs were used as a basis for the consultant, Elizabeth Fry, to ensure key views were supported by the community (CEF 6).

Sue Jobbins, Director of Shaping Communities Ltd and Jennifer Lampert of J Lampert Associates Limited were approached for advice in November 2016. They reviewed the draft plan and advised on its contents and soundness, and provided amendments to the text (CEF 46). Two meetings with members of the working group were held in November 2016 to ensure full understanding of their advice and assistance, and the documents re-crafted accordingly.

## **14. Overview of consultation process**

Repton Parish Neighbourhood Development Plan Consultation Statement and its associated documents are considered to comply with Section 15(2) of Part 5 of the 2012 Neighbourhood Planning Regulations.

All information, including the Consultation Evidence File , is available at [http://www.reptonvillage.org.uk/n\\_p/np\\_home.html](http://www.reptonvillage.org.uk/n_p/np_home.html)

The purpose of the consultation process was to ensure the local community was fully involved in the process. Their responses informed and shaped the plan throughout the process.

All responses received were considered at length by the NDP Steering Group and Working Group (CEF 12) and, where necessary, changes were made prior to submitting the NDP to the Local Planning Authority.

Responses were made by the Statutory Consultees, and the consideration given to them by the NDP Working Group. (CEF 12).

South Derbyshire District Council (SDDC), the Local Planning Authority for Repton Parish Council, has provided informal officer comments, and Repton NDP Steering Group has been in regular contact with the LPA during the preparation of its NDP to ensure it is in alignment with SDDC's Local Plan 1.

SDDC suggested amendments to the Pre-Submission Neighbourhood Plan Regulation 14 Consultation, changes that were carefully considered and, where appropriate, incorporated into the plan.

In summary an extensive and thorough consultation process has been undertaken and documented, to provide input and evidence to support the creation of the NDP.