

CEF 15 Summary of Meeting notes of Working Group

June 2015

- Agreed to have a Constitution which was drafted, circulated and agreed and to have monthly meetings of the Working Group on the first Monday of a month but not in May or August.
- Split in to smaller task oriented groups so that all strands could start simultaneously including
- How to engage broadly in the community
- Research of existing Neighborhood plans and legal framework
- Draft areas of exploration for consultation / survey
- Agreed to ensure ongoing communication through Parish Magazine

September 2015

- Finalising Questionnaire and agreed need for SAE and Deposit boxes in villages
- Developed communications plans including leaflets, signage, roadshows, meetings, Parish Magazine, Facebook & website

October 2015

- Arranged collection and collation plans of questionnaires
- Continued promotion and communication including drop in event plans and online activity
- Considered Rural Action Derbyshire as possible expert support at the appropriate point
- Agreed a simplified questionnaire / interview approach with local businesses
- Contacted neighboring parishes for awareness of our NP
- Agreed to commence drafting and planned layout of our eventual Neighborhood Plan
- Updated Timeline

November 2015

- Reported excellent response rates on questionnaires
- Repton Students doing good job on inputting into computer and spreadsheet of results for analysis in progress
- Agreed to use the data from the questionnaire analysis to identify key themes prior to getting advice on how to draft policies from SDDC and Rural Action Derbyshire
- Agreed to use RAD consultancy services – Joe Dugdale for six days
- Updates on draft plan and business questionnaires
- Plans in outline for second stage consultation

December 2015

- Reported good progress on collation of questionnaire results & progress on business survey
- Agreed to all study data and share emerging themes in January
- Agreed to invite Rural Action Derbyshire to January meeting

- Reviewed timeline and agreed June for drop-in sessions to discuss policies

January 2016

Rural Action Derbyshire, SDDC and CVS all attended in advisory capacity

- Agreed key themes
- Joe Dugdale (RAD) advised us to keep all evidence and agreed that we are on track
- Ian Hey (SDDC) offered to help set up a meeting with SDDC
- Business Survey - modest response, but moving along, feedback consistent with existing themes
- Drop ins planned
- Timeline updated

February 2016

- Agreed prioritization of comments recording in questionnaire
- Agreed ownership of each of 5 themes for analysis
- Thanked volunteer students who input the data
- Commenced Engagement Statement
- Agreed to schedule a meeting with SDDC and understand their position
- Agreed points for a draft of working group response to LP Pt 2
- Drafting a response to SDDC on open spaces
- Confirmed financial position
- Reviewed schools and businesses input
- Planned input to Parish Magazine with survey results
- Continued publicity & communications plans

March 2016

- Draft Policies - agreed to separate policies from justification in draft NP for ease of reading by community. Agreed to ensure aware of other documents & policies to align to.
- Consultation Statement discussed & agreed way forward
- More schools & other community engagement agreed
- Agreed artwork / illustrations plan

April 2016

- Drop in sessions arranged and agreed questionnaire approach
- First draft plan circulated for comment
- Selection of artist for illustrations & listed required illustrations
- Agreed to Approach Gary Lees for comment on plan
- Started listing appendices

May 2016

- Set out detailed plans for 2nd stage consultation

- Approved draft plan layout
- Agreed some detail actions on historical assets and environmental assets
- Identified that it is important to define the policy on the village envelope well and this needed research
- Revised illustration list

June 2016

- Organized signs and posters for drop in events
- Agreed content and working party attendees of display for drop in events
- Committed to re-draft of plan in time for these events
- Confirmed that Gary Lees not in a position to provide guidance so we will not contact him further
- Agreed to contact Derbyshire Wildlife Trust for help with environmental asset register
- Sought links to SDDC character statements for Milton & repton
- Explored need for help from a professional planning consultant and agreed to wait until we have had more input from Joe Dugdale and SDDC
- Meeting with SDDC confirmed for June 13th
- Finalized illustrations, copyright and budget
- Grant application for artwork confirmed

July 2016

- Reported strong response to drop in sessions and vast majority agreement with our policy themes. Comments also captured.
- Agreed to ask Joe Dugdale (RAD) for detailed feedback on current plan draft
- SDDC Local Plan Part 2
- Agreed we need to work closely with SDDC to refine the policies.
- Disagree with the proposal for 40 houses adjacent to Burdett Way. Objections, supported by both consultations, include overloaded infrastructure, too large a development, extension of the village envelope and flood risk. Agreed to make people aware of LP Pt2 suggest they comment in writing to SDDC.

No meeting in August

September 2016

- Version 15 of plan reflects input from meeting with SDDC and CDD's comments. We discussed areas where we need to recognize the restrictions placed on us by LP Pt 1 and NPPF but also points where we would defend our position as representative of our community and integral to the character of the village.
- Agreed to update the village design statement on factual changes and publish online for consultation for finalizing by end of November
- We agreed we would seek to employ a landscape architect to help us with this, on the advice of SDDC. The basic idea is to designate specific views that require protection.

- Reviewed finances and need for more money for consultancy - to be explained to Parish Council
- Timescales - agreed actions to aim to finalize the plan this year

October 2016

- Reviewed SDDC Local Plan Pt 2 and importance of our NDP timescale dovetailing with this in best way possible
- Shared a concern that the SDDC consultation process did not seem to accurately reflect the outcome of our Repton drop in sessions
- Agreed work to identify key views of Repton for landscape architect
- Agreed work on the Justification, Consultation Statement, Basic Conditions Statement and Village Design Statement
- Reviewed finances and claim for next stage of funding
- Agreed further update to Parish Magazine
- Timescales - pressing ahead for completion of plan this year.

November 2016

- Reviewed the Local Plan Pt 2 and agreed Repton Parish Council should be asked to formally object to the settlement boundary, citing the NDP as evidence.
- Agreed to send draft NDP documents to SDDC to check.
- Need to understand who are the statutory consultees – approach SDDC for advice.
- Agreed that expert assistance needed to take the NDP further; consultants and landscape survey.
- Agreed to contact neighbouring parishes.
- Approach History Group for list of assets.

December 2016

- Details provided of feedback from planning consultants.
- Plan of activities to produce an evidence file agreed.
- Pre-submission consultation approach discussed.
- Draft NDP discussed with a view to refine the document.
- LP Pt 2 – we will ask for a seat at the table during the hearings.

Jan 2017

- All major documents review to establish progress and status; NDP, Consultation Statement, Basic Conditions Statement.
- CEF list reviewed to agree definitive version.
- Landscape survey debated to give guidance to landscape architect on draft version.
- Approach on LP Pt 2 reviewed, especially settlement boundaries.
- Agreed that pre-submission version to go live on 30th January and run till 20th March.
- Agreed publicity – posters and parish magazine articles.
- Made sure the members of the Working Group were checking draft documents.

April 2017

- Reviewed the results from the pre-submission consultation

- No real surprises, inferred that most people had already said what they wanted to say.
- Agreed that changes required to policy H1 and OS2.
- LP Pt2 hearings – agreed who would attend and how to write a list of the main points of our objections.
- Decided that the NDP would be formally submitted to SDDC in early May.